

## SUBSTITUTES & EXTRA TIME PAY SCHEDULE

### 2021-2022 School Year

ALL NEW EMPLOYEES ARE REQUIRED TO USE DIRECT DEPOSIT

<u>PERIOD COVERED</u>				<u>PAY DATE</u>	
August	14	– August	27	September	10
August	28	– September	10	September	24
September	11	– September	24	October	8
September	25	– October	8	October	22
October	9	– October	22	November	5
October	23	– November	5	November	19
November	6	– November	19	December	3
November	20	– December	3	December	17
December	4	– December	17	December	30 3 <sup>rd</sup> Pay
December	18	– December	31	January	14
January	1	– January	14	January	28
January	15	– January	28	February	11
January	29	– February	11	February	25
February	12	– February	25	March	11
February	26	– March	11	March	25
March	12	– March	25	April	8
March	26	– April	8	April	22
April	9	– April	22	May	6
April	23	– May	6	May	20
May	7	– May	20	June	3
May	21	– June	3	June	17
June	4	– June	17	July	1
June	18	– July	8	July	22 (3 week Interval)
July	9	– July	22	August	5
July	23	– August	5	August	19
August	6	– August	19	September	2

Full-time employees are paid 1/26<sup>th</sup> of their yearly salaries each pay date starting with the July 22, 2022 paycheck. The statement on your paycheck regarding “pay period” refers only to the pay period for extra time and for substitute pay, which are based on a time card.

Used sick leave, personal leave, vacation leave or compensatory time for 12 month employees are posted from filed affidavits and are therefore two weeks behind.