

January 18, 2017

The Washington Local Board of Education met in regular session pursuant to the rules in the Administration Building, 3505 West Lincolnshire Boulevard on January 18, 2017 at 6:00 p.m. The following members were present:

Mr. Eric Kiser  
Mrs. Patricia Carmean  
Mr. David Hunter  
Ms. Lisa Canales  
Mr. James Langenderfer

Also, Dr. Susan Hayward, Superintendent,  
Mr. Brian Davis, Assistant Superintendent,  
and Mr. Jeffery Fouke, Treasurer.

The National Anthem was sung by the 7<sup>th</sup> grade ladies ensemble.

National  
Anthem:

Ms. Jackie Semelka, 1501 Daytona Dr., Toledo, OH 43612  
Ms. Semelka expressed her appreciation for the presentation regarding Shoreland and thanked Mr. Hunter for being very informed regarding the matter. Further, Ms. Semelka requests that the board provide a performance audit regarding the district's financial status.

Community  
Comment:

Dr. Susan Hayward, Superintendent and Jeff Fouke, Treasurer recognized Mr. David Hunter for his leadership and service as 2016 Board President. Further, Dr. Hayward recognized all the board members with gifts of appreciation for School Board Recognition Month.

Presentation  
&  
Recognition:

Dr. Hayward made the following proclamation:

## Proclamation

### School Board Recognition Month

Proclamation  
School  
Board  
Recognition  
Month:

- WHEREAS,** it shall be the mission of the Washington Local School District to provide all students with the best possible education; and
- WHEREAS,** the school board sets the direction for our community's public schools by envisioning the community's education future; and
- WHEREAS,** the school board sets policies and procedures to govern all aspects of school district operation; and
- WHEREAS,** the school board keeps attention focused on progress toward the school district's goals and maintains a two-way communications loop with all segments of the community; and
- WHEREAS,** serving on a school board requires an unselfish devotion of time and service to carry on the mission and business of the school district; and

Proclamation  
School  
Board  
Recognition  
Month-  
Continued:

**WHEREAS,** the school board must respond on behalf of the community to the educational needs of students; and

**WHEREAS,** the school board voluntarily accepts the above-mentioned responsibilities;

**NOW, THEREFORE, BE IT RESOLVED** that I, Susan M. Hayward, Ph.D., do hereby proclaim January 2017 as School Board Recognition Month in the Washington Local School District. I encourage all citizens to publicly and privately thank our school board members who serve this community for their dedicated service to our children.

Minutes:  
113-1/17

It was moved by Mr. Kiser and seconded by Ms. Canales to accept the Treasurer's recommendation that the Board of Education approve the minutes of the regular meetings of December 17 and December 21, 2016 and the Organizational meeting of January 4 and the special meeting of January 5, 2017 as presented.

Yes: Mr. Langenderfer, Mr. Kiser, Mrs. Carmean, Mr. Hunter, Ms. Canales (5)

Financial  
Reports &  
Investments:  
114-1/17

The Board was presented with the following reports for December:

- (1) Summary of Cash Balances, Revenue, General Fund Revenue Detail and Expenses for the Month
- (2) Cash Report of All funds
- (3) Schedule of Checks Written
- (4) Summary of Investments and Earnings

It was moved by Ms. Canales and seconded by Mr. Kiser to accept the Treasurer's recommendation that the Board of Education approve financial reports and Investments as presented.

Yes: Mr. Kiser, Mrs. Carmean, Mr. Hunter, Ms. Canales, Mr. Langenderfer (5)

Payment of  
Legal Fees:  
115-1/17

It was moved by Mr. Kiser and seconded by Mrs. Carmean to accept the Treasurer's recommendation that the Board of Education approve the following payments of legal fees as presented:

|                    |                   |            |
|--------------------|-------------------|------------|
| Bricker & Eckler   | November Services | \$4,184.93 |
| Spengler Nathanson | November Services | \$1,071.48 |

Yes: Mrs. Carmean, Mr. Hunter, Ms. Canales, Mr. Langenderfer, Mr. Kiser (5)

It was moved by Mrs. Carmean and seconded by Mr. Kiser to accept the Treasurer's recommendation that the Board of Education approve the corrected renewal rates for vision insurance, effective January 1, 2017 through December 31, 2020 as presented:

Correction to Approved Vision Ins. Rates:  
116-1/17

**Vision Service Plan**

| <u>Plans</u> | <u>Current Rates</u> | <u>Renewal Rates</u> |
|--------------|----------------------|----------------------|
| Single       | \$ 4.86 / month      | \$ 5.03/ month       |
| Family       | \$12.33 / month      | \$12.77/ month       |

Yes: Mr. Hunter, Ms. Canales, Mr. Langenderfer, Mr. Kiser, Mrs. Carmean (5)

Mr. Hunter made a motion and it was seconded by Ms. Canales to instruct both the Superintendent and Treasurer when we receive word from OFCC, that we are interested and have board support, to participate in the OFCC project to look at our schools during a survey of our grounds and facilities.

Agreement to Participate-OFCC

Yes: Mr. Kiser, Mrs. Carmean, Mr. Hunter, Ms. Canales, Mr. Langenderfer (5)

It was moved by Ms. Canales and seconded by Mr. Kiser to accept the Superintendent's recommendation that the Board of Education accept the gifts and donations as presented:

Gifts & Donations:  
117-1/17

**A. Paramount Health Care**

**c/o Jeff O'Connell**

190 Indian Wood Circle, Maumee, OH 43537

\$5,000 monetary donation to district to provide special programs for students

**B. Target**

Mail Stop 5CF, PO Box 59214, Minneapolis, MN 55459-0214

\$300 monetary donation to Shoreland Elementary through "Take Charge of Education" program.

Target donates 1% of purchases to schools who participate.

Yes: Ms. Canales, Mr. Langenderfer, Mr. Kiser, Mrs. Carmean, Mr. Hunter (5)

It was moved by Mr. Kiser and seconded by Mr. Langenderfer to accept the Superintendent's recommendation, Per Policy 6320, the following requests be approved by the Board of Education:

Purchases over \$25,000:  
118-1/17

**A. CDWG: 400 Chromebooks and 2 Charging Carts**

Request from Dr. Bob Gulick, Director of Technology

Purchase Total.....\$70,744.00

**B. Meyer Hill Lynch: Replacement Servers for Virtual Environment**

Request from Dr. Bob Gulick, Director of Technology

Three Servers, Switches, Enclosure

Purchase Total.....\$26,972.43

Purchases  
over  
\$25,000-  
Continued:

**C. Pearson: SchoolNet for PowerSchool Subscription**

Request from Brian Davis, Assistant Superintendent  
July 1, 2016 to June 30, 2017  
Purchase Total.....\$36,150.00

**D. Mercy Health – St. Vincent Medical Center: Athletic Trainer Services**

Request from Tom Snook, Whitmer Associate Principal / Athletic Director  
August 1, 2017 – July 31, 2022 / \$37,000 per year  
Contract also sets rate for CPR and/or PAP training: \$20/coach  
Purchase Total.....\$185,000.00

Yes: Mr. Langenderfer, Mr. Kiser, Mrs. Carmean, Mr. Hunter, Ms. Canales (5)

It was moved by Ms. Canales and seconded by Mr. Langenderfer to accept the Superintendent's recommendation that the Board of Education hold the first reading on the job descriptions as presented.

Job  
Description:  
119-1/17

- |   |   |
|---|---|
| 1. Accompanist / Chorale                  | 20. High School Chorale                           |
| 2. Activities Coordinator                 | 21. High School Student Council                   |
| 3. After School Academic Intervention     | 22. High School Student Council Assistant Advisor |
| 4. After School Detention                 | 23. High School Yearbook                          |
| 5. Art Department Chair                   | 24. Infinite Opportunities Olympics Coordinator   |
| 6. Assistant Speech and Debate Coach      | 25. Instructional Tutor                           |
| 7. Associate Speech and Debate Coach      | 26. Junior High Band                              |
| 8. Basketball Operations Manager          | 27. Junior High Choir                             |
| 9. Class Advisor                          | 28. Junior High Orchestra                         |
| 10. CTSO Chapter Advisor                  | 29. Junior High Student Council Advisor           |
| 11. Department Chair                      | 30. Junior High Yearbook                          |
| 12. Elementary After School Activities    | 31. LPDC  |
| 13. Elementary Cross Country Coordinator  | 32. Math Coach                                    |
| 14. Elementary Basketball Coordinator     | 33. National Honor Society                        |
| 15. Elementary Volleyball Coordinator     | 34. National Junior Honor Society                 |
| 16. Executive Assistant to Superintendent | 35. National Technical Honor Society              |
| 17. Fall Play                             | 36. Occupational Therapist                        |
| 18. Football Operations Manager           | 37. Pantheon                                      |
| 19. Head Speech and Debate Coach          | 38. Permanent Class Advisor                       |
|   | 39. Proficiency Tutor                             |
|   | 40. Set Construction                              |
|   | 41. Set Design                                    |
|   | 42. Teacher                                       |
|   | 43. Website Maintainer                            |

- |                                |                                |
|--------------------------------|--------------------------------|
| 44. Whitmer Band               | 50. Whitmer Pep Band Associate |
| 45. Whitmer Choir              | 51. Whitmer Play               |
| 46. Whitmer Flag Corps Advisor | 52. Whitmer Show Choir         |
| 47. Whitmer Newspaper          | 53. Whitmer Stage Band         |
| 48. Whitmer Orchestra          | 54. Wrestling Club Coach       |
| 49. Whitmer Pep Band           | 55. Wrestling Club Director    |

Job  
Description-  
Continued:

Yes: Mr. Kiser, Mrs. Carmean, Mr. Hunter, Ms. Canales, Mr. Langenderfer (5)

It was moved by Ms. Canales and seconded by Mr. Kiser to accept the Superintendent's recommendation that the Board of Education to approve School Fees for the 2017-2018 school year as presented:

School Fees/  
2017-2018:  
120-1/17

- A. Elementary (grades K-6)
- \$20.00 per student
  - \$30.00 family maximum
- B. Junior High (grades 7 and 8)
- \$35.00 per student
- C. High School (grades 9-12)
- \$55 per student and additional lab fees associated with CTC programs

| PROGRAM COURSE  | 2015/16 Fee | 2016/17 Fee | 2017/18 Fee |
|---|-------------|-------------|-------------|
| NEW - Advanced Studio Production  |             | \$15.00*    | \$15.00     |
| Auto Maintenance  | \$30.00     | \$30.00     | \$30.00     |
| Automotive Technology I   | \$65.00     | \$65.00     | \$65.00     |
| Automotive Technology II  | \$65.00     | \$65.00     | \$65.00     |
| NEW - Broadcast Journalism  |             | \$15.00*    | \$15.00     |
| Business Management I (Formerly Financial Procedures/Operations Management)     | \$20.00     | \$20.00     | \$20.00     |
| NEW - Business Management II  |             | \$20.00*    | \$20.00     |
| Civil Engineering & Architecture  | \$15.00     | \$15.00     | \$15.00     |
| Computer Networking Technology I  | \$20.00     | \$20.00     | \$20.00     |
| Computer Networking Technology II   | \$20.00     | \$20.00     | \$20.00     |
| Construction Technology I   | \$180.00    | \$180.00    | \$180.00    |
| Construction Technology II  | \$30.00     | \$30.00     | \$30.00     |
| Correctional System and Services  | \$20.00     | \$5.00**    | \$5.00      |
| Cosmetology I   | \$190.00    | \$216.00**  | \$216.00    |
| Cosmetology II  | \$120.00    | \$120.00    | \$120.00    |
| Criminal Investigation  | \$80.00     | \$80.00     | \$80.00     |
| Criminal Justice  | \$25.00     | \$5.00**    | \$5.00      |
| Criminal Justice Capstone   | \$10.00     | \$5.00**    | \$5.00      |
| Culinary Arts I   | \$50.00     | \$50.00     | \$50.00     |
| Culinary Arts II  | \$50.00     | \$50.00     | \$50.00     |
| Diagnostics   | \$25.00     | \$25.00     | \$25.00     |
| Digital Electronics   | \$15.00     | \$15.00     | \$15.00     |
| Digital Graphic Design I  | \$35.00     | \$35.00     | \$35.00     |
| Digital Graphic Design II   | \$35.00     | \$35.00     | \$35.00     |
| Electronic Medical Records  | \$20.00     | \$20.00     | \$20.00     |
| Engineering Design & Development  | \$50.00     | \$50.00     | \$50.00     |
| Exploring the World of Healthcare   | \$10.00     | \$10.00     | \$10.00     |
| Homeland Security   | \$65.00     | \$20.00**   | \$20.00     |
| Introduction to Automotive Technology   | \$12.00     | \$12.00     | \$12.00     |
| Introduction to Business Management (Formerly Fundamentals of Business/Business | \$10.00     | \$10.00     | \$10.00     |

School Fees/  
2017-2018-  
Continued:

|  |          |          |          |
|--|----------|----------|----------|
| Introduction to Computer Networking  | \$7.00   | \$7.00   | \$7.00   |
| Introduction to Construction   | \$30.00  | \$30.00  | \$30.00  |
| Introduction to Cosmetology (Formerly Introduction to Human Services)          | \$15.00  | \$15.00  | \$15.00  |
| Introduction to Culinary Arts  | \$15.00  | \$15.00  | \$15.00  |
| Introduction to Digital Graphic Design   | \$25.00  | \$25.00  | \$25.00  |
| Introduction to Engineering Design   | \$15.00  | \$15.00  | \$15.00  |
| Introduction to Media Arts   | \$15.00  | \$15.00  | \$15.00  |
| Introduction to Teaching Professions (Formerly Exploring Careers in Education) | \$10.00  | \$10.00  | \$10.00  |
| Introduction to Welding  | \$30.00  | \$30.00  | \$30.00  |
| Marketing Communications I (Formerly Marketing Management & Research I)        | \$10.00  | \$10.00  | \$10.00  |
| Marketing Communications II (Formerly Marketing Management & Research II)      | \$12.00  | \$12.00  | \$12.00  |
| Medical Assisting Skills I   | \$35.00  | \$35.00  | \$35.00  |
| NEW - Medical Assisting Skills II  |          | \$25.00* | \$25.00  |
| Medical Technology I - Patient Care  | \$50.00  | \$50.00  | \$50.00  |
| Medical Technology II  | \$18.00  | \$18.00  | \$18.00  |
| Medical Terminology  | \$20.00  | \$20.00  | \$20.00  |
| Motion Graphics  | \$15.00  | \$15.00  | \$15.00  |
| Patient Technician Skills  | \$20.00  | \$20.00  | \$20.00  |
| Policing and Public Safety   | \$120.00 | \$120.00 | \$120.00 |
| Principles of Engineering  | \$15.00  | \$15.00  | \$15.00  |
| Small Engine Repair  | \$15.00  | \$15.00  | \$15.00  |
| Sports & Entertainment Marketing   | \$7.00   | \$7.00   | \$7.00   |
| Street Law   | \$15.00  | \$5.00** | \$5.00   |
| Teaching Professions I   | \$20.00  | \$20.00  | \$20.00  |
| Teaching Professions II  | \$43.00  | \$43.00  | \$43.00  |
| Video Broadcasting   | \$15.00  | \$15.00  | \$15.00  |
| Welding I  | \$110.00 | \$110.00 | \$110.00 |
| Welding II   | \$40.00  | \$40.00  | \$40.00  |
| Your Legal Rights  | \$5.00   | \$5.00   | \$5.00   |

Yes: Mrs. Carmean, Mr. Hunter, Ms. Canales, Mr. Langenderfer, Mr. Kiser (5)

It was moved by Ms. Canales and seconded by Mr. Langenderfer to accept the Superintendent's recommendation to have the Board of Education enter into Executive Session to:

- Consider the employment of a public employee or official.

Yes: Mr. Hunter, Ms. Canales, Mr. Langenderfer, Mr. Kiser, Mrs. Carmean (5)

The Board entered into Executive Session at 6:33 p.m. The meeting was reconvened at 6:55 p.m. and did, in fact:

- Consider the employment of a public employee or official.

All five board members are still in attendance.

It was moved by Ms. Canales and seconded by Mr. Kiser to accept the Superintendent's recommendation that the Board of Education approve, via consent motion, personnel items as presented:

Personnel:  
122-1/17

### 1. NON-RENEWAL

#### A. Classified Personnel

- |                |  |            |
|----------------|--|------------|
| 1. Terri Bell* | Head Custodian – Hiawatha                | 01/15/2017 |
|                | *Failure to return from Leave of Absence |            |

### 2. RESIGNATIONS

#### A. Certified Personnel

- |                  |                      |                                      |
|------------------|----------------------|--------------------------------------|
| 1. Paula Fellman | Science<br>Jefferson | 06/30/2017<br>Retirement<br>25 years |
|------------------|----------------------|--------------------------------------|

#### B. Proficiency Tutor

- |               |                                 |                           |
|---------------|---------------------------------|---------------------------|
| 1. Sherry Ely | Proficiency Tutor<br>Meadowvale | 01/12/2017<br>Resignation |
|---------------|---------------------------------|---------------------------|

#### C. Classified Personnel

- |                       |                                 |                                      |
|-----------------------|---------------------------------|--------------------------------------|
| 1. Theresa Holewinski | Secretary (10 Month)<br>Whitmer | 04/13/2017<br>Retirement<br>25 years |
| 2. Gilbert Redfox     | Custodian<br>Whitmer            | 06/30/2017<br>Retirement<br>17 years |

#### D. Extra Duty Personnel

- |                      |                                      |            |
|----------------------|--------------------------------------|------------|
| 1. Felipe Martinez** | #028-2b Wrestling-Fresh Coach(23%)   | 01/03/2017 |
| 2. Felipe Martinez** | #029-1b Wrestling-Jr Hi Coach(23%)   | 01/03/2017 |
| 3. Felipe Martinez** | #029-2c Wrestling-Jr Hi Coach(33%)   | 01/03/2017 |
| 4. Timothy Walsh**   | #020-5a Basketball-Jr Hi Coach(65%)* | 12/14/2016 |

\*He only worked 40% of this contract = \$1,214.00

\*\*Consultants

### 3. LEAVES OF ABSENCE

#### A. Certified Personnel

- |                |                 |                         |
|----------------|-----------------|-------------------------|
| 1. Jodi Gordy  | Maternity Leave | 01/05/2017 – 01/27/2017 |
| 2. Marissa Rex | Maternity Leave | 01/06/2017 – 02/03/2017 |

#### B. Classified Personnel

- |                        |  |                         |
|------------------------|--|-------------------------|
| 1. Ronald Hetherington | Ext. Medical Leave<br>From Bus Driving | 01/01/2017 – 01/31/2017 |
| 2. Gilbert Redfox      | Medical Leave                          | 12/14/2016 – 02/28/2017 |
| 3. Jordan Sparks       | Unpaid Leave                           | 01/17/2017 + 01/18/2017 |
| 4. Jordan Sparks       | Military Leave                         | 01/19/2017              |
| 5. Jordan Sparks       | Unpaid Leave                           | 01/20/2017 + 01/23/2017 |
| 6. Jordan Sparks       | Military Leave                         | 01/24/2017 – 02/27/2017 |
| 7. Jordan Sparks       | Unpaid Leave                           | 02/28/2017 – 06/07/2017 |

Personnel-  
Continued:

**4. NOMINATIONS – 2016/17**

**A. Extra Duty Personnel**

- 1. Shaun Mitchell\*\* #028-2b Wrestling-Fresh Coach(23%) \$ 1,074.00
- 2. Vicente Vielma\*\* #029-1b Wrestling-Jr Hi Coach(23%) \$ 1,074.00
- 3. Vicente Vielma\*\* #029-2c Wrestling-Jr Hi Coach(33%) \$ 1,540.00
- 4. Vicente Vielma\*\* #031-2 Wrestling Club-Coach/Whitmer \$ 431.00

\*\*Consultants

**B. Substitute Certified Personnel**

- 1. Christina Sigley

**C. Substitute Classified Personnel**

- 1. Autumn Leestma
- 2. John Martin

**D. Panther + (After School Tutoring) @ \$26.33/hr.**

- 1. Regina Chadwick
- 2. Nicholas Jakutowicz
- 3. Aida Sheehan
- 4. Harry R. Snodgrass

**E. Home Instruction Personnel @ \$26.33/hr.**

- 1. Cassandra Studnicha-Kusic

**F. Extra Duty Index Volunteers**

**Accepting Services for Coaching**

- 1. Jay Breed Baseball

**G. Elementary Music Program**

- 1. Ann Augustin Wernert November 17, 2016 \$ 200.00
- 2. Ann Augustin Wernert December 13, 2016 \$ 200.00
- 3. Anthony Blank Meadowvale December 8, 2016 \$ 200.00
- 4. Michelle Brunkhorst Hiawatha December 19, 2016 \$ 200.00
- 5. Heather Rotunno Shoreland December 6, 2016 \$ 200.00

**H. Cafeteria Managers Certification Stipend**

- 1. Pamela Poddany Meadowvale \$ 94.90\*  
\*Pro-rated due to retirement on January 6, 2017

**I. Rtl Facilitator Training (Curriculum Work) @ \$25.56/hr.**

**August 19, 2016  
3 hours each**

- 1. Colleen Aiken
- 2. Laura Geer
- 3. Molly Henry
- 4. Joyce Kosakowski
- 5. Jaime LaPoint
- 6. Diane Pickering
- 7. Shannon Schoen
- 8. Donna Stacy
- 9. Amy Sylak
- 10. Theresa Torio
- 11. Karen Wilhelm



Personnel-  
Continued:**5. NOMINATIONS – 2017/18****A. Extra Duty Personnel**

1. Bartley Lydy II\*\* #074-1 Soccer-Head Coach-Boys \$ 6,256.00  
\*\*Consultant

**6. CHANGE OF CONTRACT****A. Non-Bargaining Personnel**

1. Wendy Krouse From Coordinator of School Information,  
Sched. CIS, Step 8 @ \$49,448 + Longevity  
\$4,071.60 = \$53,519.60 to Executive  
Assistant to Superintendent, Sched. SECSP,  
Step 6 @ \$55,827 + Longevity \$4,071.60 =  
\$59,898.60  
**Effective: November 10, 2016**

Yes: Ms. Canales, Mr. Langenderfer, Mr. Kiser, Mrs. Carmean, Mr. Hunter (5)

Dr. Hayward announced following the personnel vote that the following will be moving into new positions (pending future Board approval);

Mrs. Katherine Spenthoff – Director of Curriculum

Mrs. Jennifer Bronikowski – Principal, Washington Junior High

Mrs. Alexis Kehres – Associate Principal, Washington Junior High

It was moved by Mr. Langenderfer and seconded by Ms. Canales that this meeting be adjourned at 7:00 p.m.

Adjournment:  
123-1/17

Yes: Mr. Langenderfer, Mr. Kiser, Mrs. Carmean, Mr. Hunter, Ms. Canales (5)

Let the record show that an audio recording of this meeting has been made and is on file in the Office of the Treasurer.

Approved: \_\_\_\_\_  
(President)

Attest: \_\_\_\_\_  
(Treasurer)

February 1, 2017

The Washington Local Board of Education met in special session pursuant to the rules in the Administration Building, 3505 West Lincolnshire Boulevard on February 1, 2017 at 6:00 p.m. The following members were present:

- Mrs. Patricia Carmean                      Also, Dr. Susan Hayward, Superintendent
- Mr. Eric Kiser
- Mr. David Hunter
- Ms. Lisa Canales
- Mr. James Langenderfer

Treasurer  
Pro Tem:  
124-2/17

It was moved by Mr. Langenderfer and seconded by Mr. Kiser to appoint Mrs. Carmean as Treasurer Pro Tem for this meeting.

Yes: Mr. Kiser, Mrs. Carmean, Mr. Hunter, Ms. Canales, Mr. Langenderfer (5)

Executive  
Session:  
125-2/17

It was moved by Mr. Kiser and seconded by Ms. Canales to accept the Board President's recommendation to enter into Executive Session to:

- Consider the employment of a public employee or official.

Yes: Mr. Kiser, Mrs. Carmean, Mr. Hunter, Ms. Canales, Mr. Langenderfer (5)

The Board entered into Executive Session at 6:03 p.m. The meeting was reconvened at 7:41 p.m. and did, in fact:

- Consider the employment of a public employee or official.

All five Board members are still in attendance.

Adjournment:  
126-2/17

It was moved by Mr. Kiser and seconded by Ms. Canales that this meeting be adjourned at 7:42 p.m.

Yes: Mr. Kiser, Mrs. Carmean, Mr. Hunter, Ms. Canales, Mr. Langenderfer (5)

Let the record show that an audio recording of this meeting has been made and is on file in the Office of the Treasurer.

Approved: \_\_\_\_\_  
(President)

Attest: \_\_\_\_\_  
(Treasurer Pro Tem)