

March 15, 2017

The Washington Local Board of Education met in regular session pursuant to the rules in the Administration Building, 3505 West Lincolnshire Boulevard on March 15, 2017 at 6:00 p.m. The following members were present:

Mr. Eric Kiser	Also, Dr. Susan Hayward, Superintendent,
Mrs. Patricia Carmean	Mr. Brian Davis, Assistant Superintendent,
Mr. David Hunter	and Mr. Jeffery Fouke, Treasurer.
Ms. Lisa Canales	

The National Anthem and other musical selections were sung by the Shoreland 5th & 6th grade choir.

National Anthem

Dr. Hayward recognized and presented with a certificate, two Whitmer High School athletes, who participated in the State Indoor Track & Field Championship events in Akron, Ohio, March 4, 2017. Nathan Cousino (800 Meter) and Kamontae Cohen (Triple Jump) both placed first in their respected events.

Recognition & Presentations:

Kristine Martin, Whitmer High School principal, presented the 2017-2018 high school hybrid schedule. This schedule will offer block and period scheduling for students. Presented were the following:

- Graduation pathways
- Projected graduation data
- Current instructional time (using 2016 – 2017 calendar)
- WHS student data
- What has been done to transition
- Goal of the new schedule
- Continued support for programs at CTC
- WHS hybrid daily bell schedule
- Student outlook
- Next Steps; continuously evaluating all areas of schedule

Dr. Hayward recognized the success of our high school students on the State Test Results from the first semester. Further, she recognized staff, high school administrators, teachers, parents and students in their preparation this year for state testing. Overall test scores are up significantly since first semester.

It was moved by Mr. Kiser and seconded by Mrs. Carmean to accept the Treasurer's recommendation that the Board of Education approve the minutes of the regular meetings of February 14, February 15, and February 25, 2017 as presented.

Minutes:
142-3/17

Yes: Mrs. Carmean, Mr. Hunter, Ms. Canales, Mr. Kiser (4)
Absent: Mr. Langenderfer (1)

Financial Reports & Investments:
143-3/17

The Board was presented with the following reports for February:

- (1) Summary of Cash Balances, Revenue, General Fund Revenue Detail and Expenses for the Month
- (2) Cash Report of All funds
- (3) Schedule of Checks Written
- (4) Summary of Investments and Earnings

It was moved by Mr. Kiser and seconded by Mrs. Carmean to accept the Treasurer’s recommendation that the Board of Education approve financial reports and Investments as presented.

Yes: Mr. Hunter, Ms. Canales, Mr. Kiser, Mrs. Carmean (4)
Absent: Mr. Langenderfer (1)

Payment of Legal Fees:
144-3/17

It was moved by Mr. Kiser and seconded by Ms. Canales to accept the Treasurer’s recommendation that the Board of Education approve the following payments of legal fees as presented:

Bricker & Eckler	January Services	\$8,205.06
Spengler Nathanson	January Services	\$1,618.75

Yes: Ms. Canales, Mr. Kiser, Mrs. Carmean, Mr. Hunter (4)
Absent: Mr. Langenderfer (1)

Purchases over \$25,000:
145-3/17

It was moved by Mr. Kiser and seconded by Mrs. Carmean to accept the Treasurer’s recommendation, Per Policy 6320, the following requests be approved by the Board of Education:

B & H Photo Video:

Four (4) 55” LED televisions with smart mounts\$28,655.40

To be purchased by Notre Dame Academy

Utilized with Auxiliary Service Program funds

Yes: Mr. Kiser, Mrs. Carmean, Mr. Hunter, Ms. Canales (4)
Absent: Mr. Langenderfer (1)

Public Records Training Designee:
146-3/17

It was moved by Ms. Canales and seconded by Mr. Kiser to accept the Treasurer’s recommendation that the Board of Education appoint, Beverly Schick-Cowell, Business Services Secretary, to act as a designee to the Board of Education to complete three (3) hours of public records training as approved by the Ohio Attorney General’s office to maintain compliance with the Ohio Revised Code. Registration is set for the following scheduled training: March 27, 2017 to be held at Lake Erie West Educational Service Center, in Lucas County.

Yes: Mr. Kiser, Mrs. Carmean, Mr. Hunter, Ms. Canales (4)
Absent: Mr. Langenderfer (1)

Dr. Hayward provided updates for the following 2014 levy promises and future projects:

<u>Projects</u>	<u>Completed / In-progress</u>
Elementary Playground Equipment	Completed
Replace Portable Units: Jackman, McGregor, Monac	McGregor Elementary & Monac Elementary – Completed
Improvements to Edgar Street	In-progress/BID process (to begin summer 2017)
Security Vestibule - Whitmer	In-progress/ BID process (to begin summer 2017)

It was moved by Mr. Kiser and seconded by Mrs. Carmean to accept the Superintendent's recommendation that the Board of Education waive first reading on the job description as presented:

Waive First
Reading/ Job
Descriptions:
147-3/17

- A. Bus Monitor
- B. Safety Aide

Yes: Mrs. Carmean, Mr. Hunter, Ms. Canales, Mr. Kiser (4)
Absent: Mr. Langenderfer (1)

It was moved by Mr. Kiser and seconded by Ms. Canales to accept the Superintendent's recommendation that the Board of Education approve job descriptions as presented:

Job
Descriptions:
148-3/17

- A. Bus Monitor
- B. Safety Aide

Yes: Mrs. Carmean, Mr. Hunter, Ms. Canales, Mr. Kiser (4)
Absent: Mr. Langenderfer (1)

Superintendent Hayward recommended to the Board of Education to hold first reading on the Board policies as presented:

BOE
Bylaws &
Policies:

- A. Bylaws 0130 – Definitions – REVISED
- B. Bylaws 0160 – Meetings – REVISED
- C. Policy 1530 – Evaluation of Administrators – REVISED
- D. Policy 1619 – Group Health Plans (Administration) – NEW
- E. Policy 1619.03 – Patient Protection and Affordable Care Act (Administration) – NEW
- F. Policy 2460 – Special Education – REVISED
- G. Policy 3223 – Standard-Based School Counselor Evaluation – REVISED
- H. Policy 3419 – Group Health Plans (Professional Staff) – NEW
- I. Policy 3419.03 – Patient Protection and Affordable Care Act (Professional Staff) – NEW
- J. Policy 4419 – Group Health Plans (Classified Staff) – NEW
- K. Policy 4419.03 – Patient Protection and Affordable Care Act (Classified Staff) – NEW
- L. Policy 5830 – Student Fundraising – REVISED
- M. Policy 6605 – Crowdfunding – NEW

BOE
Bylaws &
Policies-
Continued:

- N. Policy 7540 – Technology – REPLACEMENT
- O. Policy 7540.01 – Technology Privacy – REPLACEMENT
- P. Policy 7540.02 – Web Content, Service and Apps – REPLACEMENT
- Q. Policy 8330 – Student Records – REVISED
- R. Policy 9700 – Relations With Special Interest Groups / Surveys – REVISED

Substitute
Employee
Rate of Pay:
149-3/17

It was moved by Ms. Canales and seconded by Mr. Kiser to accept the Superintendent’s recommendation that the Board of Education approve the hourly rate of pay for substitute employees as presented:

- A. Hourly rate of pay for substitute personnel effective February 16, 2017

POSITION	PRESENT RATE	RECOMMENDED RATE
IT Technician		\$15.00

Yes: Mr. Hunter, Ms. Canales, Mr. Kiser, Mrs. Carmean (4)
Absent: Mr. Langenderfer (1)

Memorandum
of Agreement/
OAPSE:
150-3/17

It was moved by Ms. Canales and seconded by Mr. Kiser to accept the Superintendent’s recommendation that the Board of Education approve the Memorandum of Agreement between the Washington Local Schools Board of Education and the Ohio Association of Public School Employees #279 (OAPSE) as pertaining to **Permit Reimbursements**, as presented:

WASHINGTON LOCAL SCHOOLS MEMORANDUM OF AGREEMENT

Between Administration and OAPSE #279

PERMIT REIMBURSEMENTS

March 15, 2017

It is hereby mutually agreed between the Washington Local administration and the Ohio Association of Public School Employees #279 that:

OAPSE members required to have an educational aide permit or a student monitor permit shall be reimbursed for the renewal of a four-year permit and the employee shall be reimbursed for the second one-year permit. For the 2016-2017 school year only, the district will reimburse safety aides and bus monitors for their initial student monitor permit.

Yes: Ms. Canales, Mr. Kiser, Mrs. Carmean, Mr. Hunter (4)
Absent: Mr. Langenderfer (1)

It was moved by Mr. Kiser and seconded by Ms. Canales to accept the Superintendent's recommendation, Per Policy 6320, the following requests be approved by the Board of Education:

Purchases
Over
\$25,000:
151-3/17

A. Nichols Paper & Supply Company: Summer Cleaning Supplies

Request from Doug Keller, Assistant Supervisor of Facilities
Summer Cleaning Supplies
Purchase Total.....\$47,978.57

B. CDWG: MS Office and MS Windows OS License

Request from Dr. Robert Gulick, Director of Technology
One-year license for MS Office and MS Windows Operating System
Purchase Total.....\$33,485.00

C. Brondes Ford: Vehicle Purchase

Request from John Bettis, Supervisor of Transportation
Ford Transit Van (high roof)
Purchase Total.....\$33,836.06

Yes: Mr. Kiser, Mrs. Carmean, Mr. Hunter, Ms. Canales (4)
Absent: Mr. Langenderfer (1)

It was moved by Ms. Canales and seconded by Mr. Kiser to accept the Superintendent's recommendation that the Board of Education approve the Change Order for the 2016 CTC Improvements project as presented:

Change
Order:
152-3/17

- A. Westfield Electric
 - \$-3,863.03

Yes: Mrs. Carmean, Mr. Hunter, Ms. Canales, Mr. Kiser (4)
Absent: Mr. Langenderfer (1)

It was moved by Mr. Kiser and seconded by Ms. Canales to accept the Superintendent's recommendation that the Board of Education approve the Final Payment, including all change orders, for the 2016 CTC Improvements project as presented:

Final
Payment:
153-3/17

A. Westfield Electric	\$2,698.96
Original Contract Sum	37,600.00
Change Orders	-3,863.03
Contract Sum to Date	33,736.97
Total Completed & Stored to Date	33,736.97
Retainage	0.00
Total Earned less Retainage	33,736.97
Less Previous Certificates for Payment	31,038.01
Current Payment Due	2,698.96
Balance to Finish	0.00

Yes: Mr. Hunter, Ms. Canales, Mr. Kiser, Mrs. Carmean (4)
Absent: Mr. Langenderfer (1)

Resolution
of Intent to
Participate:
154-3/17

It was moved by Mr. Kiser and seconded by Ms. Canales to accept the Superintendent's recommendation that the Board of Education adopt the following Resolution of Intent to Participate in the Ohio Schools Council Cooperative School Bus Purchasing Program as presented:

**Ohio Schools Council Cooperative School Bus Purchasing Program
Resolution of Intent to Participate: 2017-2018**

WHEREAS, the Washington Local Schools Board of Education wishes to advertise and receive bids for the purchase of three (3) 84-passenger forward-engine transit style buses and one (1) 59-passenger bus with wheelchair lift.

THEREFORE, BE IT RESOLVED the Washington Local Schools Board of Education wishes to participate and authorizes the Ohio Schools Council to advertise and receive bids on behalf of said Board as per the specifications submitted for the cooperative purchase of three (3) 84-passenger forward-engine transit style buses and one (1) 59-passenger bus with wheelchair lift.

Yes: Ms. Canales, Mr. Kiser, Mrs. Carmean, Mr. Hunter (4)
Absent: Mr. Langenderfer (1)

Resolution
to Apply
for Active
Planning
Process/OFCC:
155-3/17

It was moved by Mr. Kiser and seconded by Mrs. Carmean to accept the Superintendent's recommendation that the Board of Education adopt the following resolution to apply for an active planning process with the Ohio School Facilities Commission Classroom Facilities Assistance Program:

**Resolution Authorizing the School District Board
to Apply for an Active Planning Process with the
Ohio School Facilities Commission Classroom Facilities Assistance
Program**

WHEREAS, the Ohio School Facilities Commission has notified the Washington Local School District of their status on the Priority List and has offered the Washington Local School District the opportunity to enter into an active planning process to prepare for a possible conditional approval in 2018 to participate in the Classroom Facilities Assistance Program; and

WHEREAS, the Washington Local School District must respond by applying within 45 days of the current quarterly planning cycle outreach notification (school districts which apply by the date given will be prioritized ahead of those School Districts that did not apply; and

WHEREAS, the Washington Local Board of Education will provide any necessary information to prepare or update the Enrollment Projections; and

WHEREAS, the Washington Local School District acknowledges the Commission recommendation that the Washington Local School District engage a design and construction professional to assist in the review of the information presented in the Facilities Assessment Report. The Washington Local School District has provided any information available to aid in the identification of any areas of concern for conditions, which cannot be readily observed by standard assessment procedures throughout the Washington Local School District's facilities and the Washington Local School District acknowledges that the scope of services provided by the professional authoring the Facilities Assessment Report does not include invasive facilities and grounds investigation.

Resolution
to Apply
for Active
Planning
Process/OFCC
-Continued:

NOW, THEREFORE, BE IT RESOLVED by the Washington Local Board of Education that the Washington Local School District (Lucas County, Ohio) wishes to enter into an active planning process to prepare for a possible conditional approval to participate in the Classroom Facilities Assistance Program at the July, 2017 Commission meeting.

Yes: Mr. Kiser, Mrs. Carmean, Mr. Hunter, Ms. Canales (4)
Absent: Mr. Langenderfer (1)

It was moved by Ms. Canales and seconded by Mr. Kiser to accept the Superintendent's recommendation that the Board of Education approve, via consent motion, personnel items 1 of 2 as presented:

Personnel
1 of 2:
156-3/17

A. 1. RESIGNATIONS

A. Classified Personnel

- | | | | |
|----|---------------|-----------------------------------------|-------------------------------------|
| 1. | Phyllis Krego | Bus Driver
Transportation | 06/30/2017
Retirement
9 yrs. |
| 2. | Mary Lawecki | Nutrition Service Manager
Washington | 02/28/2017
Retirement
23 yrs. |

B. Extra Duty Personnel

- | | | | |
|----|--------------|-----------------------------------------|------------|
| 1. | Brian Kahl | #210-6 Dept. Chair-Whitmer-Soc. Studies | 06/30/2017 |
| 2. | Alexa Kehres | #210-5 Dept. Chair-CTC | 03/24/2017 |
| 3. | Kate Peters | #124L Student Council-Whitmer(Overall) | 06/30/2017 |
| 4. | Jodie Tucker | #122L-1 Student Council Asst. Advisor | 06/30/2017 |

2. LEAVES OF ABSENCE

A. Classified Personnel

- | | | |
|------------------|--------------------------------------------------------------------|-------------------------|
| 1. Mary Lawecki | Medical Leave | 02/20/2017 – 02/28/2017 |
| 2. Diana Palicki | Medical Leave | 02/09/2017 – 03/03/2017 |
| 3. Tammy VanSant | Unpaid Personal Leave* | 03/07/2017 – 03/09/2017 |
| | *Extension of Unpaid Personal Leave from Board
Agenda 2/15/2017 | |

B. Workers Compensation

- | | | |
|-----------------|--------------|-------------------------|
| 1. Peter Gramza | Unpaid Leave | 03/16/2017 – 04/11/2017 |
| 2. Denise Mack | Unpaid Leave | 03/16/2017 – 04/11/2017 |

3. NOMINATIONS – 2016/17

A. Classified Personnel

- | | | |
|------------------|----------------------------------------------------------------------------|------------|
| 1. Jamie Redd | Safety Aide – Monac
2 hrs./day
Sched. K, step 0 @ \$15.17/hr. | 03/16/2017 |
| 2. Darlene Stark | Safety Aide – Shoreland
3.25 hrs./day
Sched. K, step 0 @ \$15.17/hr. | 03/16/2017 |

B. Extra Duty Personnel

- | | | |
|-------------------------|--------------------------------------|-------------|
| 1. Reis Baidel | #040-4 Track-Assoc. Coach-Girls | \$ 5,655.00 |
| 2. Brandon Bosch | #041-7a Track-Jr Hi Coach-Girls(75%) | \$ 3,676.00 |
| 3. Cassandra Eaton** | #059-3 Softball Assoc. Coach | \$ 5,027.00 |
| 4. Seth Ewearitt | #041-5a Track-Jr Hi Coach-Girls(75%) | \$ 3,676.00 |
| 5. Austin Hanna** | #040-3b Track-Assoc Coach-Boys(15%) | \$ 808.00 |
| 6. Austin Hanna** | #041-4b Track-Jr Hi Coach-Boys(20%) | \$ 934.00 |
| 7. Curt Hartman | #041-1a Track-Jr Hi Coach-Boys(75%) | \$ 3,851.00 |
| 8. Amanda Heban | #041-2a Track-Jr Hi Coach-Boys(75%) | \$ 3,676.00 |
| 9. Jamie Hesselbein | #040-6b Track-Assoc Coach-Girls(20%) | \$ 1,077.00 |
| 10. Jamie Hesselbein | #041-5b Track-Jr Hi Coach-Girls(25%) | \$ 1,167.00 |
| 11. Jamie Hesselbein | #041-6b Track-Jr Hi Coach-Girls(25%) | \$ 1,167.00 |
| 12. Jamie Hesselbein | #041-7c Track-Jr. Hi Coach-Girls(8%) | \$ 373.00 |
| 13. Brittney Jacobiak** | #060-1 Softball-Freshman Coach | \$ 4,668.00 |
| 14. Ahren Jacobs | #040-1 Track-Assoc Coach-Boys | \$ 6,194.00 |
| 15. Brett Keller** | #041-1b Track-Jr Hi Coach-Boys(25%) | \$ 1,167.00 |
| 16. Brett Keller** | #041-2b Track-Jr Hi Coach-Boys(25%) | \$ 1,167.00 |
| 17. Brett Keller** | #041-4c Track-Jr Hi Coach-Boys(5%) | \$ 233.00 |
| 18. Gregory Kubicki | #040-2 Track-Assoc Coach-Boys | \$ 6,463.00 |
| 19. Haley Kubicki** | #041-7b Track-Jr Hi Coach-Girls(17%) | \$ 794.00 |
| 20. Haley Kubicki** | #041-8b Track-Jr Hi Coach-Girls(25%) | \$ 1,167.00 |
| 21. Andrew Lockard | #018-1c Basketball-Assoc Coach-Girls | \$ 825.00 |
| 22. Ronald Martin** | #041-3b Track-Jr Hi Coach-Boys(25%) | \$ 1,167.00 |
| 23. Stanley Meinen | #040-3a Track Assoc Coach-Boys(85%) | \$ 5,494.00 |
| 24. Chad Pennywitt | #041-8a Track-Jr Hi Coach-Girls(75%) | \$ 3,851.00 |

25. Kate Peters	#101L Activities Coordinator/Whitmer	\$ 1,853.00*
	*Partial Contract-Replacing Alexa Kehres	
26. Joshua Scholl	#041-3a Track-Jr Hi Coach-Boys(75%)	\$ 3,676.00
27. Tony Scott	#041-6a Track-Jr Hi Coach-Girls(75%)	\$ 3,676.00
28. Courtney Siebenaller	#040-6a Track-Assoc Coach-Girls(80%)	\$ 4,309.00
29. Jeff Smith**	#059-2b Softball-Assoc Coach(50%)	\$ 2,514.00
30. Kevin Snyder**	#059-2a Softball-Assoc Coach(50%)	\$ 2,514.00
31. Robert Stickels**	#041-4a Track-Jr Hi Coach-Boys(75%)	\$ 3,501.00
	**Consultants	

Personnel
1 of 2-
Continued:

C. Substitute Administrative Personnel @ \$300.00/day

1. Christopher Kreft

D. Substitute Certified Personnel

1. Krista Burkett
2. Andrew Delffs
3. Kelie Jeffers
4. Cassidy Vander Maten

E. Substitute Classified Personnel

1. Julie Blocking
2. Debra Champagne
3. Candace Clay
4. Andrew Delffs
5. Ronald Hanf
6. Crystal Hauser
7. Erica King
8. Melissa Larrick
9. Shellie Mack
10. Vanessa May
11. Mary Phillips
12. Conor Thomas

F. O.G.T. Tutors @ \$26.33/hr.

March 6 – March 10, 2017

1. Matthew Scheiber

G. After School Detention @ \$15.69/hr.

1. Benjamin Palicki (Sub Teacher)

H. Elementary Music Program

1. Beverly Fandrey McGregor February 9, 2017 \$ 200.00

I. Physical Education Program @ \$200.00 per program

1. Craig Aman Wernert
Hot Shot Competition, Hot Shot Finals

J. Extra Duty Index Volunteer
Accepting Services for Coaching

1. Elias Loveland Baseball

K. Gate Worker for Basketball Games @ \$30.00/game

- 1. David Halfpap Varsity Basketball Games 6 games
- 2. David Halfpap Freshman Basketball Games 6 games

4. NOMINATIONS – 2017/18

A. Administrative Personnel

- 1. Sean Flemmings Elementary Principal – Monac
 Sched. 2, Step 0 @ \$81,440 + Educ.
 Stipend \$3,600 = \$85,040
 Effective: August 1, 2017
 2 yr. Contract

5. CHANGE OF CONTRACT

A. Certified Personnel

- 1. Amy Rowland Meadowvale
 From Trng. 5 (M.A.), step 24.5 @
 \$82,359 to Trng. 5.5 (M.A.+18), step 24.5
 @ \$84,545
 Effective: 2nd Semester

Yes: Mrs. Carmean, Mr. Hunter, Ms. Canales, Mr. Kiser (4)
 Absent: Mr. Langenderfer (1)

It was moved by Mr. Kiser and seconded by Mrs. Carmean to accept the Superintendent’s recommendation that the Board of Education approve, via consent motion, personnel items 2 of 2 as presented:

1. NOMINATIONS – 2016/17

A. Extra Duty Personnel

- 1. Robert Hunter #040-5 Track-Assoc. Coach-Girls \$ 5,386.00

Yes: Ms. Canales, Mr. Kiser, Mrs. Carmean (3)
 Absent: Mr. Langenderfer (1)
 Abstain: Mr. Hunter (1)

It was moved by Ms. Canales and seconded by Mr. Kiser that this meeting be adjourned at 6:57 p.m.

Adjournment:
158-3/17

Yes: Ms. Canales, Mr. Kiser, Mrs. Carmean, Mr. Hunter (4)

Absent: Mr. Langenderfer (1)

Let the record show that an audio recording of this meeting has been made and is on file in the Office of the Treasurer.

Approved: _____
(President)

Attest: _____
(Treasurer)